



Parks and Recreation Board

Meeting Minutes

Monday, April 9, 2018 – 6:30 p.m.
Wylie Municipal Complex
300 Country Club Road #100
Wylie, Texas 75098

CALL TO ORDER

Board Chairman Rose called the meeting to order at 6:30 p.m. with Board Member Chesnut, Board Member Jones, Board Member Kinser, Board Member Robinson, Board Member Dean, and Board Member Gilbert in attendance.

Staff members present were Superintendent Robert Diaz, and Parks Board Secretary Janet Hawkes.

PRESENTATIONS

- Wylie High School Student project – Dog park proposal.

Wylie High School students Aza Abdellatif, Leanna Doan, and Alessandra Morales presented a dog park proposal before the Board.

CITIZENS PARTICIPATION

City of Wylie Assistant City Manager, Chris Holstead, announced to the Board the promotion of Robert Diaz to Parks and Recreation Director following the retirement of Mike Sferra.

Citizen and resident of Bozeman Farms, Diana Burleson, 1331 Hillview Trail, proposed her desire to see the addition of bike trails and lanes tying into existing ones within the City of Wylie in order to provide safer routes for cyclists. As a software engineer currently staying at home, Ms. Burleson volunteered to research and pursue grants to assist the city in the planning of new bike trails.

Citizen and resident of Bozeman Farms, Deborah Miller, 1712 Crescent Oak Street, recommended the City of Wylie provide signage to remind cars to share the road and allow bikes to take the lane.

BUSINESS ITEMS

1. **Consider and act upon approval of the minutes from the March 12, 2018 Regular Meeting.**

Board Action:

Board Member Robinson made a motion to approve the minutes from the March 12, 2018 regular meeting. Board Member Gilbert seconded the motion, and a vote was taken and passed 6-0 with 1 abstention by Bobby Kinser.

2. **Consider and act upon reviewing park improvements by the Wylie Rotary Club at Olde City Park.**

Director Diaz explained that Wylie Rotary Club members approached staff with a proposal to donate funds to the City of Wylie in order to assist with the installation of rod iron fencing along the Olde City Park playground. Members of the Wylie Rotary Club determined the need for proposed fence after

observing Parks staff erect temporary fencing in Olde City Park for an event this past spring. The Wylie Rotary Club is donating \$4,000 to the project. This fence would serve as a safety barrier between the playground and Jackson Street with future potential for connecting additional fencing to encompass the entire playground perimeter. Fence gates will be added at a later time and likely remain open with the exception of events. Staff recommended fencing to be standard black four foot rod iron, to be constructed within the current fiscal year. The City of Wylie staff will coordinate the construction of the fence by contractors with the expected total cost of the fence totaling approximately \$8,000. The City portion of the funding for the project will come out of the Acquisition and Improvement Fund-Central Zone account.

Board Action:

Board Member Jones made a motion to approve the request for park improvements by the Wylie Rotary Club at Olde City Park. Board Member Dean seconded the motion, and a vote was taken and passed 7-0.

DISCUSSION ITEMS

- **Parks and recreation foundation.**

Director Diaz advised the Board that he forwarded the current foundation information to the Assistant City Manager, Chris Holsted, for his review. In addition Mr. Diaz made recent contact with Anne Hiney, Prairie Playground Foundation president, regarding future ordinance changes based on a similar setup to the City of Allen's current foundation, which was reviewed previously at the March Parks and Recreation Board meeting. The next course of action will be for Ms. Hiney to update the foundation bylaws to reflect changes discussed by the Board, and then submit them to the Parks and Recreation Board for review and recommendation prior to final approval from City Council.

- **Update on art installation at the Municipal Complex Trail.**

Director Diaz updated the Board that the Prairie Crossing art installation phase is to begin the week of April 15th with a three week construction timeline. An additional three weeks will be necessary in order for staff to add composting and landscape bedding around the art piece.

The Entwine art landscaping has been completed with the installation of additional water lines by staff for irrigation, as well as landscaping surrounding the base of the art piece.

The dedication ceremony for all three recent art piece additions is scheduled to take place on Saturday, June 2, 2018; a specific start time has not yet been determined. Coordination of the ceremony is being handled by former City Secretary, Carole Erlich, Public Art Coordinator. Once the dedication invitation is completed by staff, the invitation will be sent to the Parks and Recreation Board.

ADJOURNMENT

There being no further business, a motion to adjourn was made by Board Member Kinser. Board Member Jones seconded the motion, and a vote was taken and passed 7-0. The meeting was adjourned at 7:34 p.m.

ATTEST


Janet Hawkes, Parks Board Secretary


Matt Rose, Parks Board Chairman